

# PAYE RECONCILIATION SERVICE

Stronger control. Clearer visibility. Fewer surprises.

## WHY ORGANISATIONS NEED THIS

PAYE reconciliation is essential, but can be overlooked which can lead to complications later if discrepancies aren't resolved promptly. With multiple pay frequencies, PAYE references, and evolving tax requirements, small issues can stay hidden until year-end, leading to avoidable financial exposure, extra workload, and operational noise.

Our PAYE Reconciliation Service brings structure, assurance, and visibility to every pay cycle.

## WHAT THE SERVICE DOES

We provide a full, period-by-period reconciliation of your PAYE position, comparing payroll results to statutory submissions and tax authority records.

### YOU RECEIVE:

- Clear identification of discrepancies
- Root-cause analysis
- Recommended corrective actions
- Standardised, evidence-ready variance reports
- Complete visibility of PAYE liabilities

This removes manual effort and significantly reduces compliance risk.



## WHO IT'S FOR

### 1. SAAS CUSTOMERS

Add this bolt-on service for end-to-end PAYE reconciliation, giving clear period-by-period visibility, early issue detection and stronger alignment between payroll results and statutory submissions.

### 2. MANAGED SERVICE CUSTOMERS

An optional add-on that extends the core service with full payroll-to-statutory alignment each period, providing added assurance, clearer visibility and expert support throughout the reconciliation process.

## THE BENEFITS

- Confidence that your PAYE position is correct every period
- Reduced payroll and compliance risk
- Fewer year-end surprises
- Strong audit readiness
- Lift in operational capacity
- Repeatable, consistent results across all frequencies and PAYE references



## OPTIONAL ADD-ON: AUDIT PREPARATION SUPPORT

Access to a payroll specialist to help you:

- Reduced payroll and compliance risk
- Fewer year-end surprises
- Strong audit readiness
- Lift in operational capacity

A natural extension of the PAYE Reconciliation Service.

## WHY CHOOSE ZELLIS

- Expert-led reconciliation across every pay period
- Standardised, evidence-based outputs
- Works across UK and Ireland
- Designed to reduce operational noise and strengthen financial assurance

## NEXT STEPS

Speak with your Account Manager to explore suitability, pricing, or to schedule onboarding.