



PROCESSING P11D & P11D(B) 2025/26

Zellis HCM Cloud

14 May 2026

UNLIMIT
WHAT'S
NEXT 



Gail Gleed

Principle Solution Consultant



Diana N. Tolvaj

Senior Payroll Product Manager

P11D AND P11D(B) PROCESSING

FREQUENTLY ASKED QUESTIONS

KNOWLEDGEBASE

MANDATORY PAYROLLING OF BENEFITS

Q&A



DEMO

- **NIL P11D(b)** – you can submit a NIL P11D(b) from our system where a benefit was provided but no NIC1A liability arose.
- **NIL P11D(b)** – where you’ve informed HMRC that you would payroll benefit, but finally no BIK was provided to your employees. See the following KB article: [KB0023152](#)
- **No test P11D or P11D(b)** – HMRC doesn’t accept test submissions.
- **No P11D or P11D(b) correction** via FBI – HMRC doesn’t accept corrections to BIK through the payroll system. Amendments need to be done using the Gateway portal.
- **Employee moved PAYE** – employee’s BIK only appears on the current control group **BIK Extract to Excel** report, with each PAYE benefits detailed on separate lines.
- What to do when you get ‘*Not all P11Ds finalised for PAYE ref*’ warning when submitting P11D(b)? – You will need to run P11D Report (Sorted) task, fast path HR555S41, with the **Finalise Records?** box being checked.

FREQUENTLY ASKED QUESTIONS – HOW TO CREATE AND ADD BENEFIT CODES



Dashboard Employee BIK Details X +

Maintain UK BIK Details | HR555S75 | MD555G76

Employee BIK Details

- Prev Relocation
- Print P11D
- E-Mail P11D
- Print Benefits
- E-Mail Benefits
- Output Options
- Notes

MD555G76 Maintain UK BIK Details

General Vehicles Loans Accommodation Other Mileage

Row	Section	Section Code	Code Description	Details	Actions
001	B	PAYMEN	P11D Payment Sub-Headings	⋮	🗑️
002	I	PRVMED	Private Medical/Dental Expenses	⋮	✅ ❌

+ Add

MD555G67 Employee BIK Details

Row	Code	Start Date	End Date	Annual Amt	Benefit Amt	Amt Forgone	Actions
001	DENTAL	06/04/2026		1200.00	1200.00		🗑️
			Made Good			Higher Amount 1200.00	
	Description	DENTAL		Source	M	Payrolled Details	⋮

+ Add 1 record

FREQUENTLY ASKED QUESTIONS – HOW TO CREATE AND ADD BENEFIT CODES



Dashboard | BIK Report Paramet... x | +

BIK Report Parameters | HR555S60 | MD555S60 Tools Display

BIK Report Params

- Copy
- P11D PDF
- P11D E-Mail
- Benefit PDF
- Benefit E-Mail

Row	Section	Code	Description	NIC1A	Payrolled	PE ID	Details	Actions
005	E	CARALL	Car and Mileage Allowances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	...	
006	F	CARFUE	Cars and Fuel	<input type="checkbox"/>	<input type="checkbox"/>	9250	...	
007	G	VANSPR	Vans made available for Private Use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	...	
008	H	LOANS	Loans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	...	
009	I	PRVMED	Private Medical/Dental Expenses	<input type="checkbox"/>	<input type="checkbox"/>	9191	...	
010	J	RELEXP	Relocation Expenses					
011	K	GDSSRV	Goods or Services					
012	L	USEASS	Use of Assets					
013	M	OTHERS	Other Benefits					
014	N	EXPENS	Expenses					

14 records

MD555G64 - Benefit Codes

Row	Code	PE	Description	Actions
001	DENTAL	9079	DENTAL	<input type="checkbox"/>
002	KAREN	8150	Karens medical	<input type="checkbox"/>

+ Add 2 records

i WINDOW to maintain benefit section codes Exit Save

FREQUENTLY ASKED QUESTIONS – HOW TO CREATE AND ADD BENEFIT CODES



Dashboard | Maintain Definition X | Narrative Category ... X | +

Maintain Narrative Table Category | HR3751 | MD3751 Tools Display

Narrative Codes

Narrative Category PRVMED ▼ Private Medical/Dental Expenses

General

Code Template

Short Description Length 10

Long Description Length 40

Additional Details Y

Row	Code	Short Desc	Long Description	NIC1A	Actions
001	ABMED	ABMED	alb test	Y	
002	APRIL	April	April	Y	

FREQUENTLY ASKED QUESTIONS – HOW TO CREATE AND ADD BENEFIT CODES



Dashboard

BIK Report Paramet... X

+

BIK Report Parameters | HR555S60 | MD555S60

Tools Display

BIK Report Params

- Copy
- P11D PDF
- P11D E-Mail
- Benefit PDF
- Benefit E-Mail

Row	Section	Code	Description	NIC1A	Payrolled	PE ID	Details	Actions
005	E	CARALL	Car and Mileage Allowances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	...	
006	F	CARFUE	Cars and Fuel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	9250	...	
007	G	VANSPR	Vans made available for Private Use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	...	
008	H	LOANS	Loans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	...	
009	I	PRVMED	Private Medical/Dental Expenses	<input type="checkbox"/>	<input checked="" type="checkbox"/>	9191	...	
010	J	RELEXP	Relocation Expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	...	
011	K	GDSSRV	Goods or Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	...	
012	L	USEASS	Use of Assets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	...	
013	M	OTHERS	Other Benefits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	...	✓ ✗
014	N	EXPENS	Expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	...	

14 records

WINDOW to maintain benefit section codes

Exit

Save

FREQUENTLY ASKED QUESTIONS – HOW TO CREATE AND ADD BENEFIT CODES

MD555G61 - Sub-section Codes for Other Benefits

Row	Benefit	Description	NIC1A	Payrolled	PE ID	Sect No	Codes	Actions
001	NIC1A	Other items - NIC1A-able	<input type="checkbox" value="Y"/>	<input type="text"/>	<input type="text" value=""/>	(15)	<input type="text"/>	<input type="button" value="v"/>
002	NONN1A	Other items - Not NIC1A-able	<input type="checkbox" value="N"/>	<input type="text"/>	<input type="text" value=""/>	(15)	<input type="text"/>	<input type="button" value="v"/>

2 records

MD555G64 - Benefit Codes

Row	Code	PE	Description	Actions
001	<input type="text"/>	<input type="text"/>		<input type="button" value="✓"/> <input type="button" value="✗"/>

Code	Obs	Desc	Long Description
1234		Test	Test Casrds
CARINS		CARINS	DK Car Insurance
CARPRK		CARPRK	car park
FUEL		Fuelcard	Fuel Card
KDGYM		KDGYM	KD Gym Membership
KDTOOL		KDTOOL	KD Tool Set (EXPENS-NIC1A)
KDUNIF		KDUNIF	KD Uniform provision (EXPENS-NIC1A)
MOBILE		MOBILE	Mobile phones
PRTEST		PRTEST	PRTEST

Exit

FREQUENTLY ASKED QUESTIONS – HOW TO CREATE AND ADD BENEFIT CODES

BIK section	BIK Code	Sub-category	Narrative category
A	OTHERASS		OTHERASS
B	PAYMEN	INCTAX NOTTAX	INCTAX NOTTAX
C	VOUCCD		VOUCCD
E	CARALL		CARALL
F	CARFUE	CAR FUEL	CAR FUEL
G	VANSPR	EQFUEL EQVANS	EQFUEL EQVANS
I	PRVMED		PRVMED
J	RELEXP		RELEXP
K	GDSSRV		GDSSRV
L	USEASS		USEASS
M	OTHERS	NIC1A NONN1A	NIC1A NONN1A

FREQUENTLY ASKED QUESTIONS – HOW TO CREATE AND ADD BENEFIT CODES

BIK section	BIK Code	Sub-category	Narrative category
N	EXPENS	ENTERT PHONE NQUREL OTHERBE TRVSUB	ENTERT PHONE NQUREL OTHERBE TRVSUB

USEFUL KNOWLEDGEBASE ARTICLES

KB ID	Description
KB0015105	How to correct finalised P11D records
KB0017907	How to add a new vehicle manufacturer for selection in Vehicle File
KB0018459	Test submissions for P11D, P11D(b) and P46 (Car) are not accepted by HMRC
KB0018572	Reporting a company van benefit
KB0020592	P11D maintaining P11D parameters
KB0021478	Handling personal number plates in the system
KB0021776	Supporting you to process your P11Ds, including the payrolling of benefits
KB0022725	Processing a retrospective benefit in kind adjustment for a leaver
KB0022827	System limitation when processing payroll in arrears and available options
KB0022833	Guidance on Retrospective Changes After Year End
KB0017283	Correct benefit in kind data loaded to wrong control group
KB0016589	BIK record for different PAYE references
KB0015658	Benefits in kind and P46(Car) user guide
KB0020751	Payrolling benefits user guide

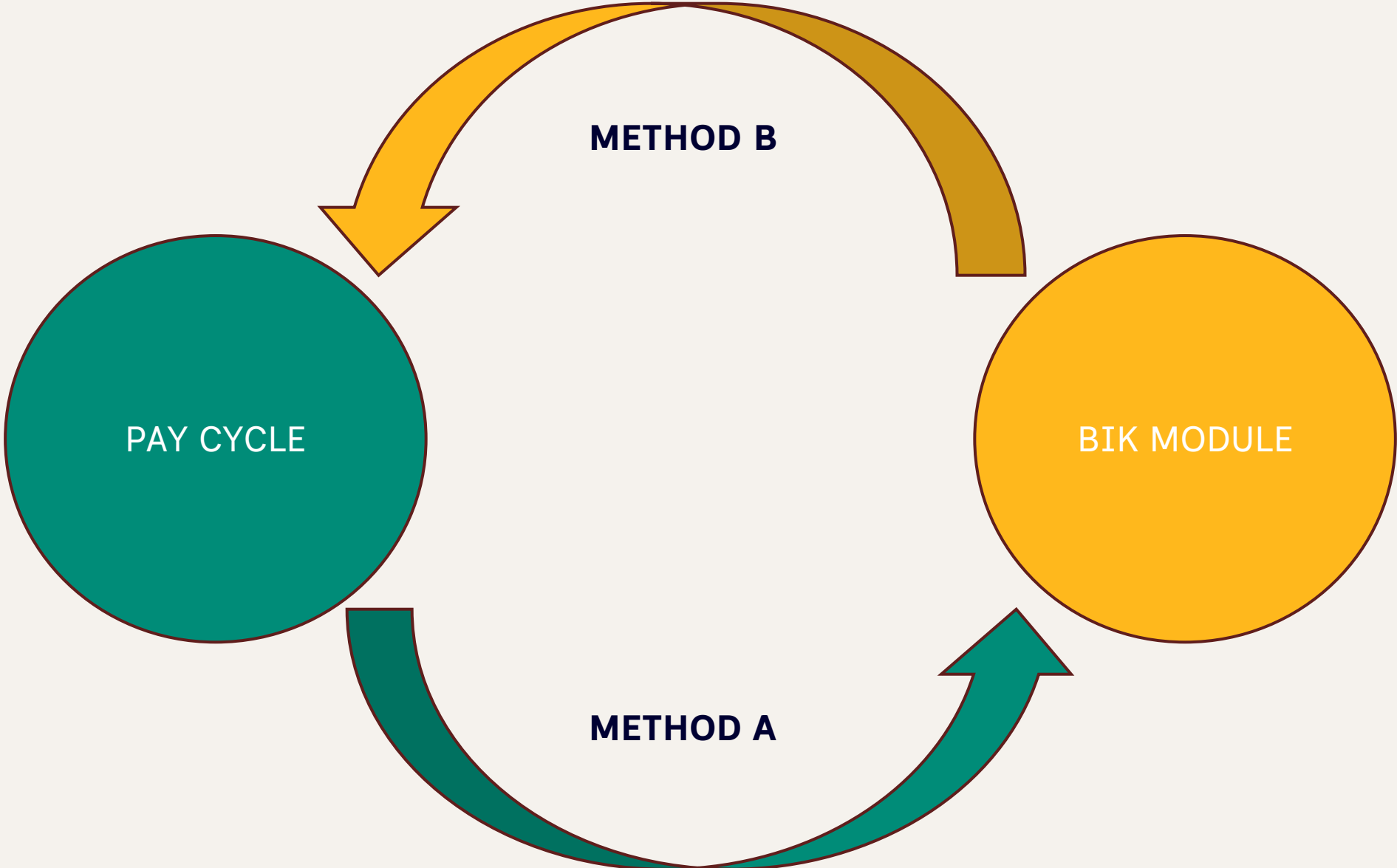
MANDATORY PAYROLLING OF BENEFITS

Payrolling benefits will be mandatory from **April 2027** with two exceptions:

- Beneficial Loans (H)
- Accommodation (D)

Employers can opt in to payroll these benefits. The registration service to register for voluntary payrolling of loans and accommodation is expected to open from November 2026.

MANDATORY PAYROLLING OF BENEFITS – PAYROLLING BENEFIT METHODS IN OUR SYSTEM



MANDATORY PAYROLLING OF BENEFITS – PAYROLLING BENEFIT METHOD A

Dashboard | Maintain Definition X | +

Maintain Pay Element Definition | HRPAYELMT | MD41L9

- PE Definition
- ← Back
- PE History View?
- PE Categories
- PE User Group Access
- Post PEs Excluded
- PE Pay Calendar
- Exclude PE Grade
- Default Pay Elements

MD41L9 Miscellaneous Details

Payroll Only

Backpay Calculations

Backpay PE Id ▼

VAT Rate N ...

Linked Pay Element ▼

Element Level S

Mandatory End Date

Backpay Pensioned Gross PE Id ▼

UK BIK

BIK Flag

Gen Benefit Type ▼

Benefit Code ▼

Made Good?

Benefit Section ▼

Exit

MANDATORY PAYROLLING OF BENEFITS – PAYROLLING BENEFIT METHOD B



Dashboard | BIK Report Paramet... X +

BIK Report Parameters | HR555S60 | MD555S60 Tools Display

BIK Report Params

- Copy
- P11D PDF
- P11D E-Mail
- Benefit PDF
- Benefit E-Mail

Row	Section	Code	Description	NIC1A	Payroll	PE ID	Details	Actions
005	E	CARALL	Car and Mileage Allowances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	...	
006	F	CARFUE	Cars and Fuel	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	9250	...	
007	G	VANSPR	Vans made available for Private Use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	...	
008	H	LOANS	Loans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	...	
009	I	PRVMED	Private Medical/Dental Expenses	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	9191	...	
010	J	RELEXP	Relocation Expenses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	...	
011	K	GDSSRV	Goods or Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	...	
012	L	USEASS	Use of Assets	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	...	
013	<input type="text" value="M"/>	<input type="text" value="OTHERS"/> ...	Other Benefits	<input type="text" value="U"/>	<input type="checkbox"/>	<input type="text"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
014	N	EXPENS	Expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	...	

14 records

ⓘ WINDOW to maintain benefit section codes

MANDATORY PAYROLLING OF BENEFITS

Latest changes- Zellis HCM 10.2 and ResourceLink 34b

- New menu structure.
- Method B: from April 2026 private medical benefit is now automatically prorated by the system, when it is provided for part of the tax year. This automation does not apply to the Made Good amount.
- Method B – payrolling benefit: system will create temporary pay elements instead of a fixed pay element. With this enhancement we can cater for more calculation scenarios when processing payrolling benefits.
- Beneficial Loan enhancement: we now cater for the scenario where the loan does not exist throughout the tax year and the rate changes within the tax year.
Average method, KB0021849 – Rate for 25-26 is 3.75%.

Upcoming changes

- Looking at **lunar/arrears payroll** scenarios where benefit is provided in March but only paid in the new tax year.
- For payrolling benefit **method B**, we plan to remove the option to run the BIK Create Pes (HR555S12), where the **Re-Evaluate Mode?** is NOT checked. Task would always be run in Re-Evaluate Mode? only. (we had customers' feedback on the webinar)
- RTI & Mandatory payrolling of benefits: 125 new items on the FPS

MANDATORY PAYROLLING OF BENEFITS

Dashboard BIK Create PEs × +

UK BIK - Calculate and Create PEs | HR555S12 | MD555S12

BIK Create PEs

General

The process will (re)calculate benefits & expenses in the defined BIK year whose benefits fall into current payroll year / period dates.

Temporary pay elements will be created in year / period 0000/00 as required.

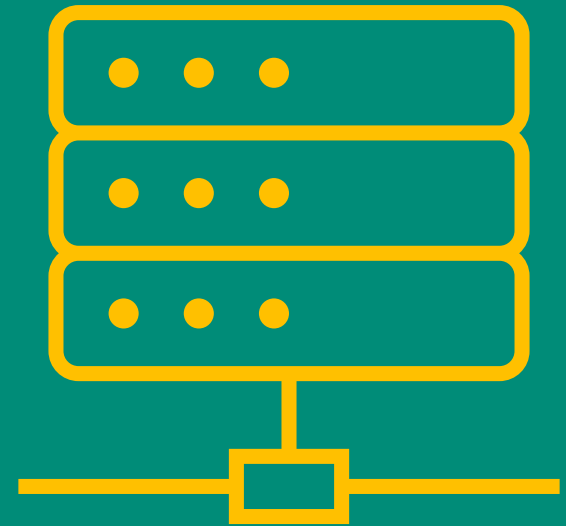
BIK Year 2026 ...

Report Only Mode?

Re-Evaluate Mode?

Report Detail 1 ▼ Basic Details

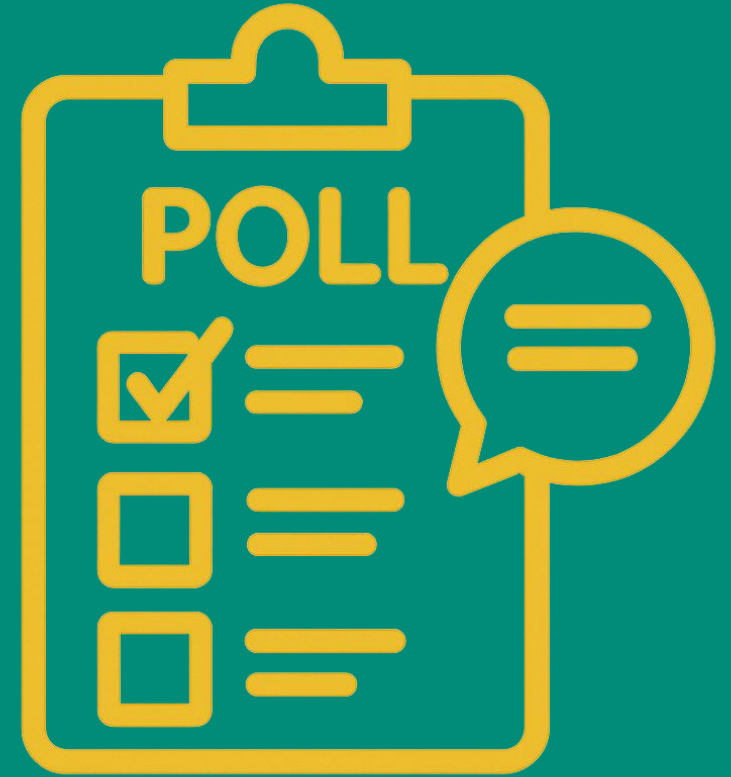
CHECK PARAMETERS!



**DON'T LEAVE IT
TO THE LAST
MINUTE!**



POLL



LINK TO THE POLL – if you were not able to attend our webinar:

[Payrolling Benefit Poll - P11D Webinar 2026](#)

Private Medical Benefit

How do you calculate the taxable benefit amount for the pay period when it is provided for part-year?

Example:

Start and end date: 06/04/2026-31/12/2026.

Annual amount: £1200.

Monthly payroll.

06/04/2026-31/12/2026 = 270 days > A.) $(1200 / 365 \times 270) / 9$

06/04/2026-31/12/2026 = 9 month > B.) $(1200 / 12 \times 9) / 9$

**ANY QUESTIONS
PLEASE?**



**THANK YOU FOR
YOUR TIME**

UNLIMIT
WHAT'S
NEXT 